
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Continuum of Services Committee

May 26, 2010 Minutes

Co-chair/convener: Jennifer Andersen

Next Meeting: June 23, 2010, 10:30 a.m. – 12:00 p.m. City Sentinel Building, 320 N. Commerce Park Loop
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Report to TPCH General Meeting June 10th
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| <ul style="list-style-type: none">■ Gaps analysis numbers finalized■ HDX data entered, completing NOFA registration process |
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TOPICS DISCUSSED

1. **Minutes.** Pat Carnes moved and Steve Nelson seconded that the minutes of the previous meeting be approved as presented. **Motion passed.**
2. **Rating and Ranking Workgroup.** Susanna Rodriguez reported. The group has learned that there will be bonus funds in the anticipated U.S. Department of Housing and Urban Development (HUD) Notice of Fund Availability (NOFA), and plans to meet again when the details are known. The NOFA will be available no sooner than July 1st.
3. **Gaps Analysis Workgroup.** The gaps analysis process was done at the May General Council meeting in small groups by type of shelter. The process was moved from June to May in order to accurately prepare TPCH's entries to the HUD Data Exchange (HDX), which are due by May 31st. The group then used the HUD-created formula with the gaps analysis feedback to create the numbers for the gaps analysis entry to HDX, which participants reviewed and discussed. Jennifer Andersen noted that one challenge to completing the statement of unmet need was the new HUD category of families composed of only children, i.e. teen parents with a child or children. Those numbers remain at zero because it is unclear whether homeless services agencies are allowed to actually serve these wards of the state. Steve Nelson noted that when the HEARTH Act is implemented, both the households with only children and those children considered homeless by the U.S. Department of Education definition are assumed to be served by the continua of care members, although no new funds for such service were allocated. Participants noted that the HDX reporting categories are different from last year's Exhibit 1 reporting categories.
4. **HDX Workgroup.** Jennifer reported. Steven Wind has entered most of the required data into HDX. That system flags errors and inconsistencies, helping ensure data accuracy. Specific questions about individual projects were discussed and answered. Jennifer noted that currently several committee members were entered into the HDX with read-only rights. The continuum of care consultant representative, Jennifer, and a system administrator Don Logue were assigned will have write and submit rights. The final initial submission will be this afternoon at 4:00 p.m. at LeCroy & Milligan. This will complete TPCH's registration process and preparation to receive the NOFA application.
 - **Next step.** Susanna Rodriguez will ask the HMIS Committee to discuss appropriate assignment of rights in HDX.
5. **Exhibit 1 Review Workgroup.** Pat Carnes reported. The group reviewed last year's Exhibit 1, noted areas that could be improved, and then deferred completing their recommendations until the previous application's score and requirements for this year's application are received and taken into consideration.

6. Old Business.

- **Executive Directors Workgroup.** Barbara Montrose reported. The group continues to meet every two weeks to give a thoughtful review to the operating policies and ensure that those are consistent with both TPCH's mission and the new HEARTH Act. They hope to complete and present this review soon. It appears that the first full federal presentation on HEARTH Act implementation will be at the National Alliance to End Homelessness (NAEH) conference next month. She plans to attend and is encouraging key area and state personnel to do so.
- **Veterans Stand Down.** Steve Nelson reported. Last Friday's event was the largest single-day Stand Down in the event's six-year history. There were 111 single male homeless veterans, five homeless families of veterans, and two female homeless veterans. He noted that the families were especially pleased by the "one-stop-shop" nature of the event. The Arizona Bar Association (ABA) provided attorneys to assist the attending veterans with legal matters.
 - **Next step.** Steve will contact the ABA about possibly providing similar services at Tucson Homeless Connect.

7. **Next Meeting.** Wednesday, June 23, 2010, 10:30 a.m. – 12:00 p.m. at City Sentinel Building, 320 N. Commerce Park Loop.

Submitted by Settle Madden

Attendance

Name	Organization	Email
Jennifer Andersen	New Beginnings for Women & Children	jandersen@nbwctucson.org
Lori Block	ICH	lori.block@ichtucson.org
Beth Carey	SAAF	bcarey@saaf.org
Leslie Carlson	Implementation Coordinator PTEH	lcarlson@cox.net
Pat Carnes	Compass Health Care	pcarnes@compasshc.org
Nick Jones	Old Pueblo Community Services	nickjones@helptucson.org
Craig Littlefield	St. Andrew's Presbyterian Church	craig.littlefield@comcast.net
Michael Mandel	Primavera Foundation	mmandel@primavera.org
Barbara Montrose	CPSA	barbara.montrose@cpsa-rbha.org
Steven Nelson	Sullivan Jackson Employment Center	steven.nelson@pima.gov
Susanna Rodriguez	City of Tucson	susanna.rodriguez@tucsonaz.gov
Mary Pat Sullivan	Comin' Home	mpsullivan@cominhome.org