

Tucson Planning Council for the Homeless (TPCH) Workgroup Corrected Minutes
February 3, 2010

Cochise Conference Room, CPSA, 535 N. Wilmot, 2nd Floor
10:30 a.m. – 12:00 p.m.

Present: Barbara Montrose (CPSA), Dia Barney (COPE), Kevin Jackson (Wingspan/Eon), Lori Block (Interfaith Coalition for the Homeless), Mary Pat Sullivan (Comin' Home), Steven Nelson (Pima County Sullivan Jackson Employment Center), Don Blascak (Interfaith Coalition for the Homeless), David Roun (CODAC), Melissa Fellure (CPSA)

Issue	Discussion	Suggestions/Actions	Responsible Party(ies)	Due Date
1. Introductions	The workgroup was called to order. All those present introduced themselves and stated their affiliations.			
2. Meeting Facilitation	Steven Nelson moved that Barbara Montrose be selected at workgroup facilitator. Lori Block seconded the motion and Mary Pat Sullivan called for discussion. After discussion it was decided that Barbara would be the best choice as she can arrange for meeting space and has a support staff person who can take the minutes.	Barbara Montrose to facilitate the TPCH workgroup.	Information only	
3. Present TPCH Funding	Lori Block described the current TPCH funding. It is as follows: \$35,000 Arizona Department of Housing LeCroy & Mulligan receive \$33,000 and \$2,000 is for administrative fees. \$30,000 City of Tucson – CDBG Planning Grant Settle Madden receives \$23,000; \$3,000 goes to Need Help; and the rest goes to administrative fees. \$13,500 Pima County - Outside Agency For Transportation. \$13,000 goes to transportation and a small amount goes to administrative fees. \$18,000 Pima County – Outside Agency For PTEH. Leslie Carlson receives \$16,500. The remaining \$1,500 goes to administrative fees.	Present TPCH funding amounts were discussed.	Information only	

	Issue	Discussion	Suggestions/Actions	Responsible Party(ies)	Due Date
	Present TPCH Funding (cont.)	<p>\$75,000 DES (Program Only) The entire amount goes to Winter Shelter.</p> <p>\$30,000 FEMA (Pima County) The amount goes to Winter Shelter (Salvation Army). It will not be known until March 2010 if the same amount will be awarded again.</p> <p>\$23,000 City of Tucson – General Fund This amount goes to Emergency Services, including Don Blascak’s coordinator position; medical clinic supplies/nurse; Winter Shelter; and a small amount to Lori Block.</p> <p>\$3,000 TPCH Annual Conference The conference earns approximately \$2,000-\$5,000 yearly (so \$3,000 is an estimate). This is the only real unrestricted funding TPCH receives.</p> <p>\$200 Donations TPCH receives few donations during the year. It is estimated that \$200-300 is received annually.</p> <p>\$227,700 Total Annual TPCH Funding</p> <p>The above amount represents the costs associated with TPCH services. The vast majority of funding is restricted to specific programs. The total does not include the monetary value of the many in-kind volunteer hours and services that are provided to TPCH, which was roughly estimated to be at least \$250,000.</p> <p>It was stated that if TPCH wishes to move forward and begin doing business under the HEARTH Act (which will go into effect in 2011), then members need to be able to inform agency executive directors that the organization needs at least this amount annually. Overall, funds are utilized to: (1) Plan for services (continuum of care); (2) Winter Shelter; and (3) TPCH administration.</p> <p>Concerning possible future funding, Lori Block reported</p>	<p>Accurate TPCH estimates of its funding needs will facilitate future discussions with agency executives when planning for the implementation of the HEARTH Act.</p>	Information only	

	Issue	Discussion	Suggestions/Actions	Responsible Party(ies)	Due Date
		<p>the City of Tucson does not know what funding it will be able to provide after 7/1/10. Steven Nelson said the City board recently voted to not have a levy this spring due to the poor economy.</p>			
4.	TPCH Leadership and Consultants	<p>TPCH leadership and consultants were discussed. One concern is that there is no consultant supervisor recognized by TPCH members. It was suggested that TPCH work to clarify the supervisor consultant protocol.</p>	Refer to ICH and Executive Committee.	Information only	
5.	HEARTH Act	<p>Lori Block suggested that workgroup participants reflect on what TPCH will look like 2 years from now when the HEARTH Act goes into effect in order to make sure the organization's activities are in line with its purposes and goals. Steven Nelson said that a Collaborative Applicant has 4 distinct responsibilities: (1) Design a collaborate process for development of the HUD CoC application; (2) Evaluate the outcomes of projects awarded in Exhibit 2; (3) Participate in the Consolidated Plan; (4) Make sure project sponsors utilize HMIS.</p> <p>Under Unified Funding, HUD will fund a legal community entity. That entity will be responsible for distributing the funding between local organizations. However, there are still a lot of questions and interpretations regarding how this will be carried out.</p> <p>A HUD webcast regarding its FY 2011 budget is scheduled for 2/4/10. The webcast may provide information about how emerging services and administrative fees will be allocated under the HEARTH Act.</p>	The HEARTH Act will have a major impact on how TPCH operates in the future. More information re the Act is needed.	Information only	
6.	Purpose of this Workgroup	<p>The workgroup purpose was discussed. It was stated that the workgroup will probably need to exist approximately 1-2 years. A lot of planning needs to take place before making a presentation to local agency executives. Dia Barney suggested that TPCH needs some internal change and now that the HEARTH Act is coming TPCH has an opportunity to develop a clearer purpose and become more relevant, consistent and results oriented. The HEARTH Act necessitates and drives TPCH to revamp itself.</p>	The HEARTH Act is providing TPCH with an opportunity to more clearly define its purpose, etc.	Information only	
	Purpose of this	<p>One person felt the purpose of the workgroup is to inform CEOs how the homeless will be served with agencies</p>			

	Issue	Discussion	Suggestions/Actions	Responsible Party(ies)	Due Date
	Workgroup (cont.)	<p>collaborating together. Someone else suggested the purpose of the workgroup is to clarify TPCH accomplishments and inform the community.</p> <p>Kevin Jackson said that TPCH brings organizations together so that they are not completing with each other. Kevin suggested that the workgroup needs to develop a TPCH history, a mission statement, an overview of its impact - and then it will be prepared to ask for funding.</p> <ul style="list-style-type: none"> • Purpose statement of the workgroup • Operating Policies and Procedure • TPCH accomplishments and description of how they happen (if time permits) • HEARTH Act (if more is known) <p>Workgroup participants stated that if TPCH was going to be redefined, then the new definition needs to be put before the general membership.</p>			
7.	Agenda for Next Meeting	<p>Workgroup participants decided to meet twice monthly.</p>	The goals of the next workgroup were planned.	Information only	
Next Meeting		<p>Tuesday, February 16, 2010 12:30 – 2:00 pm CPSA Main Offices 535 N. Wilmot, Suite 201, Tucson, AZ 85711</p>			

Minutes reviewed and approved by: _____

Barbara Montrose, Director, Housing Services

Date _____