

Tucson Planning Council for the Homeless (TPCH) Workgroup Meeting Minutes
January 13, 2010
Pima Conference Room, CPSA, 535 N. Wilmot, 2nd Floor
10:30 a.m. – 12:00 p.m.

Present: Barbara Montrose (CPSA), Leslie Carlson (Plan to End Homelessness), Dia Barney (COPE), Kevin Jackson (Wingspan), Lori Block (Interfaith Coalition), Mary Pat Sullivan (Comin' Home), Steve Nelson (Pima County Jackson Employment Center)

	Issue	Discussion	Suggestions/Actions	Responsible Party(ies)	Due Date
1.	Introductions	Introductions were made.			
2.	Purpose of the Meeting	<p>The purpose of the meeting is based on 3 items in the letter attached to the 12/21/09 email from Linda Kot.</p> <ol style="list-style-type: none"> 1) To talk about the HEARTH Act and resulting changes. 2) To talk about the instability of state funding. 3) To develop an agenda for the meeting with Executive Directors. <p>It was decided to talk about the instability of state funding first.</p>	Information only.		
3.	Funding Instability	<p>Current funding sources include:</p> <ol style="list-style-type: none"> 1) Arizona Department of Housing – <ul style="list-style-type: none"> • Consultants – LeCroy and Milligan – just the HUD application (\$35,000); 2) City of Tucson – CDBG Planning Grant <ul style="list-style-type: none"> • Administrative/Settle 3) Pima County, Outside Agency (8% Admin) – <ul style="list-style-type: none"> • PTEH (Leslie) 4) DES (Program only) <ul style="list-style-type: none"> • Winter Shelter 5) FEMA (Pima County) <ul style="list-style-type: none"> • Winter Shelter (Salvation Army) 	Information only.		

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3.	Funding Instability (cont.)	<p>6) City of Tucson – General Fund/ <ul style="list-style-type: none"> • Emergency Services (Don Blascak) </p> <p>7) Conference</p> <p>8) Donations</p> <p>Discussion included:</p> <ul style="list-style-type: none"> • If we need to invite all people who receive HUD CoC grants to this meeting. • We have enough money for Continuum of Care consultants until November 2010 unless ADOH comes back and reduces the money. • We have an opportunity (HEARTH) that needs to be acted on and we need to know where we are currently and how we can improve the Continuum of Care. • There was concern about the cost of consultants and the need to examine the expectation of the consultants. 			
4.	Executive Directors Meeting	<p>There was discussion to eventually invite the Chief Executive Officers and Chief Financial Officers of the agencies who receive grants to an informational and educational meeting since funding for the homeless programs will be changing and most of the Executive Directors do not know the importance and impact of TPCH.</p> <p>They need to know that their administrative money will be used to fund the Collaborative Applicant.</p> <p>The goals of this Executive Directors meeting would be to educate the Executive Directors on the following suggested topics:</p> <ul style="list-style-type: none"> • What is the Continuum of Care. • How TPCH is currently structured. 	Information only.		

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4.	Executive Directors Meeting (cont.)	<ul style="list-style-type: none"> • How the Continuum of Care works. • Where the funding comes from. • Changes that will happen with the HEARTH Act. • We need to give them the big picture across the board of how the CoC fits in with the current economic picture so TPCH can plan effectively. <p>Discussion included:</p> <ul style="list-style-type: none"> • Giving the Executive Directors' bullet points before the meeting. • Needing about 2 hours to present the topics comprehensively. • Waiting until we have hard details on the HEARTH Act before having an Executive Director meeting. • Needing to use this workgroup to develop plans to present to the Executive Directors. • Preparing a presentation about TPCH. • Not waiting to inform the Executive Directors on the HEARTH Act. • Using the National Alliance PowerPoint on the HEARTH Act to educate the Executive Directors. 			
5.	APR	The new HUD APR is supposed to come out this month. Steve distributed a document entitled <i>What You Need to Know about Transition to the New APR</i> .	Information only.		
6.	HEARTH Act	The HEARTH Act will not come into effect until 2011. Barbara distributed a document entitled <i>Summary of the HEARTH Act</i> . The HEARTH Act was signed on May 20, 2009 by President Obama and HUD will have up to 18 months after the comment period to	Information only.		

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6.	HEARTH Act (cont.)	<p>develop regulations to implement the new McKinney program.</p> <p>There are two forms of governance that will be acceptable – 1) Collaborative Applicants and 2) Unified Funding Agency. There are some agencies around the country that can step into the Unified Funding Agency without any problems. TPCH, a non-legal entity, is not ready at this time. In order to transition from a Collaborative Applicant to a Unified Funding Agency TPCH needs involvement from the Executive Directors. A Collaborative Applicant if represented by a legal entity can receive up to 3 percent of its community's funding for administrative costs. If a Collaborative Applicant is also a Unified Funding Agency, it can receive up to 6 percent. This money can pay for consultants and Settle's salary.</p> <p>Discussion included:</p> <ul style="list-style-type: none"> • What will be the duties and the authority of the Unified Funding Agency as defined by HUD? • Agency directors will not like hearing that a portion of their admin monies will go away. • If TPCH incorporates to a non-profit organization, we would need to involve Executive Directors. • At this point, there are no specific details available on the HEARTH Act. • The Collaborative Applicants must provide a match equal to 25 percent of the community's total grant. • There is a need for the Executive Directors to know what is going to be happening with the \$7.2 million in TPCH CoC funding. Also, the Executive Directors need to know that the Shelter Plus Care, Supportive Housing Program, and Moderate 			

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		<p>Rehabilitation/SRO programs will be consolidated into a single "Continuum of Care Program". There was comment that some of these programs have funding sources other than HUD.</p>			
7.	Other Discussions	<p>Discussion included:</p> <ul style="list-style-type: none"> • TPCH Agency Executive Directors are allowing staff the time to work on TPCH activities, and in this economy it is getting harder to be without staff. • There is a lot of talk at the Executive Director's level about this subject. • Need to let Executive Directors know that TPCH member representatives are working together. 	Information only.		
8.	Agenda items for next meeting	<ul style="list-style-type: none"> • Preparing document to inform Executive Directors on HEARTH ACT, TPCH. • Add CoC consultant issue to next agenda. • What information do all the Executive Directors have to know prior to the meeting? • What is the purpose of this workgroup? 	Information only.		
Next Meeting:		<p>February 3, 2010 from 10:30 AM – 12:00 PM CPSA Main Offices 535 N. Wilmot, Suite 201, Tucson, AZ 85711</p>			

Minutes reviewed and approved by: _____

Barbara Montrose, Director, Housing Services

Date _____