
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Membership Committee

April 6, 2010 Minutes

Convener: Jodie Barnes

Next Meeting: Tuesday, May 4, 2010, 8:00-9:00 a.m. LaVerna's Coffee Shop, 220 S. Plumer Avenue
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Report to TPCCH General Meeting
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■ n/a

TOPICS DISCUSSED

- 1. Minutes.** Deferred. Jodie Barnes noted for the record that the January 2010 minutes were approved at the previous meeting.
- 2. Attendance Review.** Participants reviewed the attendance trackers. There was no need for email reminders or letters. Jodie noted that she has alerted the Tucson Police Department that they are considered part of the City of Tucson and do not have a separate voting membership.
 - Notifications.** Participants discussed how to go forward with notifications when needed. It was noted that an electronic copy of the letter previously used to alert voting members that they might lose voting privileges now is available. Consensus was as follows. The administrative coordinator will continue email reminders to agencies who have had missed two consecutive General Council meetings. Committee members will sign letters regarding potential loss of voting membership, and then the administrative coordinator will mail them.
 - Next step.** Mary Pat Sullivan will do a letter for members about to gain voting privileges.
- 3. Reporting.** Jodie Barnes agreed to report to the Executive Committee. Kevin Jackson will report to General Council, unless the meeting is long and he has to leave to meet job obligations, then Jodie will reports.
- 4. Outreach.** Participants discussed how to help TPCCH reach out to assist new members, and how to involve school districts McKinney-Vento liaisons. It was suggested that each meeting include a request for first-time attendees to self-identify, a welcome, and personal delivery of a new member packet, followed later by a meeting with the new member to see how they view their role and potential level of engagement .
- 5. Mentorship.** Participants discussed how the need and process for beginning a mentorship effort for new members. It appears there are rarely more than two to four new members at once. It was noted that it would also be a good idea meet individually with representatives of members about to lose voting privileges. Participants also discussed which general members may become active voting members if cultivated. (El Rio, Linda Saxon from ADC, Stand Up for Kids, UFC)
 - Next step.** Committee will request volunteer mentors at the May General Council.
- 6. Contractors.** Participants discussed whether a TPCCH contractor can also be a voting member. Consensus was that contractors may be a voting members, but must excuse themselves if there is a conflict of interest.
 - Next step.** Jodie will relay the recommendation to the Executive Committee and request referral to the Executive Directors Workgroup to consider inclusion in the operating policies.

7. **Committee “active member” reports.** Kevin reported that he receive reports from the Continuum of Services and Tucson Homeless Connect Committees, and awaiting reports from the rest. He asked them all to report by April 7th. Dia Barney reported on Executive Committee participation.
8. **Next Meeting.** Participants reached consensus to meet on the first Tuesday of each month. The next meeting will be Tuesday, May 4th, 8:00-9:00 a.m. at LaVerna’s Coffee Shop, 220 S. Plumer Avenue..

Submitted by Settle Madden

Attendance

Jodie Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Dia Barney	COPE	dbarney@copecommunityservices.org
Kevin Jackson	Wingspan/Eon	kjackson@wingspan.org
Mary Pat Sullivan	Comin’ Home	mpsullivan@cominhome.org
Marty Twohill	SAVAHCS	martin.twohill@va.gov