
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Executive Committee

January 28, 2010 Minutes

Co-chairs: Dia Barney and Linda Kot

<p>Next Meeting: Friday, February 26, 2010, 1:30 – 3:00 p.m. SAAF, 375 S. Euclid Avenue</p>

<p>Report to TPCCH General Meeting</p>

- | |
|-----------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">■ Vote on January orientation/operating policies review meeting |
|-----------------------------------------------------------------------------------------------------------------|

TOPICS DISCUSSED

1. **Minutes.** Steve Nelson moved and Sylvia Cuestas seconded that the minutes of the December 3rd meeting be accepted as presented. **Motion passed.**
2. **PTEH Task Force Update.** Leslie Carlson reported. She described the collaborative work of the TPCCH PTEH Committee and the PTEH Task Force, and requested time on the February General Council for a substantial presentation on the two committees' work; the Plan To End Homelessness update; and a motion that TPCCH recommend to the Tucson City Council and Pima County Board of Supervisors that they jointly establish with TPCCH a PTEH leadership council. That council would be the designated body for overseeing and ensuring PTEH implementation. Participants discussed the council's relevance under HEARTH Act implementation. Consensus was that council members must be kept abreast of such changes, and that broad community representation and involvement is essential to ongoing efforts against homelessness.
 - **Next step:** A 30-minute PTEH presentation will be placed on the February General Council agenda.
3. **Street Count Update.** Sylvia Cuestas reported. The 2010 Homeless Street Count has been successfully completed. It appears that the goal of 150 volunteers was reached. Preliminary numbers are approximately 1,450. The number of persons who self-identified as homeless when requesting boxes from the Community Food Bank network during January will be added after February 1st. This may bring the total to 1,500. The co-chairs will present a motion that TPCCH approve up to \$300 for luncheon for the Street Count debriefing.
 - **Next step.** A 10-minute Street Count presentation with motion to appropriate up to \$300 will be placed on the February General Council agenda.
4. **New HUD Reporting Requirements for PITs/HIC.** Steve Nelson distributed copies of the U.S. Department of Housing and Urban Development's (HUD) recently issued guidance for entering housing inventory chart (HIC) and point-in-time (PIT) survey data into HUD's new Homelessness Data Exchange. This Exchange is an expansion of the current AHAR Exchange website that is expected to be available by April 1, 2010. Participants discussed what is required, the effect it will have on Exhibit 1 preparation, and who should perform this data entry, which will affect the continuum's Exhibit 1 scoring for the coming year.
 - **Next steps. a.)** Jodie Barnes will check the HPRP/Project Action statistics for January 26th.
 - b.)** Continuum of Services Committee will be responsible for completion of data entry to the Homeless Data Exchange.

5. ADOH Funding.

- **CoC Consultant Funding.** Linda Kot confirmed that funding is available from the Arizona Department of Housing for a continuum of care (CoC) consultant this year. Participants discussed the need for consistency in the HUD application process, and what changes may need to be made in the contract for the coming year's consultant. Suggestions included incorporating this year's consultant's recommendations and writing that the contract expires only after Exhibit 1 submission (rather than on a specific date). Participants' consensus was that LeCroy & Milligan Associates did a very good job. Further consensus was that it would ease this year's application process to have experience CoC consultant; and that, if the CoS Committee and General Council so decide, LeCroy & Milligan should be contracted again.
 - **Next step:** Linda will contact the CoS Committee co-chairs to request an electronic vote on a recommendation to again contract LeCroy & Milligan as TPCH's CoC consultants.
- **New Emergency Housing/ID Funding.** ADOH has granted TPCH's request for money for emergency housing for unaccompanied women and families, along with an amount for purchasing identification documents for homeless people with a total award of approximately \$17,000. Was the request really for unaccompanied women and families? I know Jennifer requested this, but the conversation included all sorts of request. The funds come with specific reporting requirements. This money must be used quickly. Participants discussed how best to quickly distributed the funding. Consensus was to use a process similar to that used for the transportation dollars.
 - **Next steps. a.)** Steve will work with fiscal agent Lori Block to draft the request for agencies to use and the criteria for selecting an agency.
 - **b.)** A 10 minute presentation of the request and motion to approve an award process will be placed on the February General Council agenda.

6. Enforcing Guiding Principles.

Participants discussed one member's recent vehement objection to the inclusion in TPCH weekly announcements of a call for volunteers for the Franciscan-operated seasonal shelter, which is not part of the TPCH winter shelter program. Consensus was that the shelter was appropriately identified as not being part of TPCH winter shelter; that a call for volunteer is generally accepted for the announcements from any TPCH member; and that the objecting member should be reminded of the guiding principle of "agreeing to disagree" with respect.

Participants also discussed the fact that the church shelter in questions is operating completely independently of TPCH. Jodie Barnes noted that some members of the City of Tucson staff are under the impression that no such shelter was operating because of an email stating that TPCH did not intend to pursue it. Consensus was that the shelter operator should take the initiative to contact the City.

- **Next step. a.)** The co-chairs will meet with the individual in question.
- **b.)** Dia will ask Lori Block to communicate with the City to clarify the independent roles of TPCH and the Franciscan Order.

7. Operating Policies.

Steve presented. He noted that the process of operating policies review has been complicated by the need to take into account the changes that will be created by HEARTH Act implementation. He recommended that review of the operating policies be referred to the Executive Directors' Workgroup, because the changes will affect agencies importantly.

- **Next steps. a.)** Steve will contact the Executive Directors' Workgroup conveners regarding adding a review of TPCH operating policies to the Executive Directors' meeting agenda.
- **b.)** A motion to refer the operating policies review to that workgroup will be placed on the February General Council agenda.

9. Committee Updates.

No specific motions were proposed by committees this month.

10. Exhibit 1 Trainings.

Beginning in March, there will be a series of short, monthly presentations to the General Council regarding the importance and preparation of the annual HUD Exhibit 1.

- **Next step.** Co-chairs will ask the CoS Committee to outline the proposed trainings.

- 11. Handclaps.** Participants suggested a moment of silence in honor of long-time LaFrontera Center R.A.P.P. team member Robert “BJ” Johnson; and a handclap for the Street Count co-chairs.
- 12. New Meeting Time.** Participants discussed choosing a new meeting time. Consensus was to meet the last Friday of each month, 1:30-3:00 p.m.
- 13. Next Meeting.** Friday, February 26th, 1:30-3:00 p.m., at SAAF, 375 S. Euclid Avenue.

Submitted by Settle Madden

Attendance

Jodie Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Dia Barney	COPE	dbarney@copecommunityservices.org
Beth Carey	SAAF	bcarey@saaf.org
Leslie Carlson	PTEH Implementation Coordinator	lcarlson@cox.net
Sylvia Cuestas	Christian Faith Center	scuestas@pima.gov
Lisa Griffin	Open Inn	lgriffin@openinn.org
Linda Kot*	Primavera Foundation	lkot@primavera.org
Steve Nelson	Jackson Employment Center	steve.nelson@pima.gov
Marty Twohill	SAVAHCS	martin.twohill@med.va.gov

* by phone