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# TUCSON PLANNING COUNCIL FOR THE HOMELESS

## Executive Committee

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### February 26, 2010 Minutes

Co-chairs: Dia Barney and Linda Kot

<b>Next Meeting:</b> Wednesday, March 31, 2010, 10:30 a.m. – 12:00 p.m. Open Inn, 630 E. 9 <sup>th</sup> Street
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<b>Report to TPCCH General Meeting</b>
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| ■ Agenda items as detailed in next steps below |
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#### TOPICS DISCUSSED

1. **Minutes.** Steve Nelson moved and Lisa Griffin seconded that the minutes of the January meeting be accepted as presented. **Motion passed.**
2. **Common Ground April Visit.** Linda Kot distributed information about Common Ground, its vulnerability index, and “100,000 Homes Campaign” to committee members prior to the meeting. The index and campaign are designed to move rapidly to housing those persons most likely to experience early death if they remain on the street. The Common Ground campaign’s representative will be in Arizona in April, and would like to meet with Tucson homeless services providers to discuss participation in the campaign. Participants discussed the type of participation and names of individuals who should be invited to such a meeting.
  - **Next step: a.)** Committee members will email the co-chairs the names of individuals to invite.
  - **b.)** TPCCH co-chairs will work on selecting a date and location, and developing an invitation list.
  - **c.)** A10-minute presentation on the Common Ground campaign and planned meeting will be placed on the March General Council agenda.
3. **Street Count Update.** Participants discussed whether the General Council should vote to accept Street Count numbers. Consensus was to do so. Sylvia Cuestas reported on the proofread Street Count numbers, which show a chronically homeless rate of 30%. The Street Count wrap-up was held Tuesday. All 26 attendees indicated that they would like to participate again next year. Volunteers approved of an evening count with only one dissent.
  - **Next step** A Street Count report and vote to accept final numbers will be placed on the March General Council agenda.
4. **Nominating Workgroup.** Linda Kot noted that TPCCH Operating Policies specify creation of a nominating workgroup in March.
  - **Next step.** Nominating Workgroup formation will be placed on the March General Council agenda.
5. **Motel Voucher RFP Scoring.** Steve Nelson reported. The request for proposal (RFP) for the motel voucher program was distributed Wednesday. Proposals are due March 10<sup>th</sup> by 4:00 p.m. Three to five volunteers without a conflict of interest are needed to score the proposals. Beth Carey, Linda, and Sylvia volunteered.
  - **Next step.** Beth Carey will coordinate meeting time and location.
6. **City of Tucson Funding.** Linda reported that Susanna Rodriguez informed her that the City has \$5,000 that must be spent by June 30. They are willing to direct the funds toward the Plan to End Homelessness Implementation Coordinator position, if TPCCH submits a written request for them.
  - **Next step.** Linda will forward a letter from TPCCH requesting these funds.

- 7. **Budget Review.** Beth distributed the fiscal agent Lori Block’s budget report for July 1, 2009-January 31, 2010. Report showed that 51% of expected revenues have been received, and 50% spent. The current general treasury balance is \$16,400.47.
  - o **Next step. a.)** Beth will work with Lori on clarifications and an update through February.
  - o **b.)** A budget update by Lori Block will be placed on the March General Council agenda.
  
- 8. **Storage for Archive Materials.** Linda noted that there is a need for storage space for archive materials, much of which related to Exhibit 1 preparations,
  - o **Next step.** Steve will ask member DK Advocates if they are willing to scan the materials for TPCH.
  
- 9. **Committee Updates.** No motions were brought forth from the committees for the General Council to address. Participants suggested that review of the seasonal shelter model adopted 20 years is appropriate, and an exit survey of seasonal shelter users might be in order.
  - o **Next step.** Sylvia will relay the suggestion to the Emergency Services Committee.
  
- 10. **Old Business.**
  - **Tucson Homeless Connect.** Linda noted that Tucson Homeless Connect has requested 10 minutes on the March General Council agenda to show photos and report preliminary numbers.
    - o **Next step.** A 10-minute Tucson Homeless Connect presentation will be placed on the March General Council agenda.
  - **Executive Directors Workgroup.** Steve Nelson reported. The next meeting is March 2<sup>nd</sup> at CPSA on Wilmot. They are trying to set up a forum in which they can present a changing and structural environment to area executive directors. The group feels that their greatest challenge is that the regulations and budget for HEARTH Act implementation is not yet available.
  - **Exhibit 1 Trainings for General Council.** The CoS Committee has discussed these trainings and will schedule them after they complete the annual timeline, likely beginning in April.
  - **Handclaps.** Steve suggested a handclap for everyone who worked on Tucson Homeless Connect.
  - **Next Meeting Time/Location.** Participants discussed when and where to hold the next meeting. Consensus was to meet Wednesday, March 31<sup>st</sup>, 10:30 a.m.-12:00 p.m. at Open Inn, 630 E. 9<sup>th</sup> Street.
  
- 14. **Next Meeting.** Wednesday, March 31<sup>st</sup>, 10:30 a.m.–12:00 p.m., Open Inn, 630 E. 9<sup>th</sup> Street.

Submitted by Settle Madden

**Attendance**

Jodie Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Beth Carey	SAAF	bcarey@saaf.org
Sylvia Cuestas	Christian Faith Center	sylvia.cuestas@pima.gov
Lisa Griffin	Open Inn	lgriffin@openinn.org
Linda Kot	Primavera Foundation	lkot@primavera.org
Steven Nelson	Sullivan Jackson Employment Center	steven.nelson@pima.gov