
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Continuum of Services Committee

April 21, 2010 Minutes

Co-chairs: Val Quadros, Jennifer Andersen

Next Meeting: May 26, 2010, 10:30 a.m.–12:00 p.m., Santa Cruz Rm. Sentinel Bldg., 320 N. Commerce Park Loop

Report to TPCH General Meeting May 13th

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| <ul style="list-style-type: none">■ Jennifer Andersen and Mary Pat Sullivan elected 2009-2010 committee co-chairs.■ Proposal to hold gaps analysis meeting June 10th prior to TPCH General Council■ Request to form TPCH-wide HEARTH Act regulations comment workgroup |
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TOPICS DISCUSSED

1. **Minutes.** Nick Jones moved and Pat Carnes seconded that the minutes of the March meeting be approved as presented. **Motion passed.**
2. **Grants Inventory Worksheet.** The U.S. Department of Housing and Urban Development (HUD) has opened registration – through June 20th – for this year’s applications. TPCH must provide its continuum of care (CoC) number, hold harmless amount and contact name. The application will be available no earlier than July 1st.
Jennifer Andersen reported that this workgroup reviewed the worksheet, accepted agencies’ assessment of whether their amounts were correct, and then submitted the worksheet. Susanna Rodriguez noted that the submission acknowledgement informed them that there was an error in the breakdown of the Our Family Services award, although the total was correct.
 - **Next steps. a.)** The corrected worksheet will be submitted.
 - **b.)** Co-chairs will continue to email committee members regarding each HUD application preparation step.
3. **Ranking and Rating (R&R) Workgroup.** Susanna Rodriguez reported. The group reviewed a proposed process and scoring system, and then deferred their recommendations until HUD’s announcement whether bonus project funds would be available this year. HUD has just announced that bonus funds will be available, with emphasis on new permanent housing beds for disabled veterans and chronically homeless persons
 - **Next step.** The R&R Workgroup will finalize their recommendations.
4. **Gaps Analysis Workgroup.** Kelly Evans reported. The workgroup met and identified useful tools and other resources for the gaps analysis process. Participants discussed the workgroup recommendation as e-mailed to the committee prior to the meeting. They reached consensus to: compile a set of data resources to inform the gaps analysis process; and perform the gaps analysis at a meeting before the June TPCH General Council, 1:00-2:30 p.m., providing a room is available. The meeting will be open to all TPCH members, and workgroup members will also specifically invite at least 10 expert individuals.
 - **Next step.** The Workgroup will compile resource information and issue individual and general invitations to the planned TPCH-wide gaps analysis meeting.
5. **HDX Workgroup.** The HUD Data Exchange (HDX) was not operative on April 1st, and is currently slated to be available on May 1st.
Jennifer Andersen reported that the workgroup volunteers met with the HMIS and DES Homeless Coordination Office administrators and PTEH implementation coordinator. They reviewed the current Housing Inventory Chart (HIC) as well as this year’s PIT surveys line-by-line. The Arizona Department of Economic Security provided TPCH with a draft of 2010 PIT shelter count, which contained discrepancies.

HDX Workgroup cont'd.

Workgroup members continue to work with agencies whose data showed discrepancies to appropriately resolve those discrepancies and ensure that all HIC information to be entered in HDX is accurate. That draft contained no information on our community's housing voucher programs. The workgroup will ask for a year's "snapshot" report from each of those programs in order to complete both the HIC and the continuum's participation in the Annual Homeless Assessment Report (AHAR) to Congress.

- o **Next step.** HDX workgroup will continue to resolve all PIT survey/HIC discrepancies.

6. Exhibit 1 Review Workgroup. Pat Carnes noted that the workgroup expected to report in May, and has not met. They hope that HUD will hold a debriefing on last year's application process during the next month, so that they may use the debriefing details to inform the Exhibit 1 review.

7. Election of Committee Co-chairs. Val Quadros noted that she is rotating out of the co-chair position. Jennifer Andersen agreed to stand for reelection. Barbara Montrose nominated Mary Pat Sullivan as co-chair. Steve Nelson moved to elect the two nominees as 2010-2011 committee co-chairs. Barbara Montrose seconded. **Motion passed without objection or abstention.**

8. New Business / Homeless Definition. Participants discussed HUD's April 20th publication of proposed HEARTH Act regulations, particularly the new, expanded definition of homelessness for purposes of Emergency Services Grants (ESG, formerly Emergency Shelter Grants). The new ESGs will include provisions for housing stability. The HEARTH Act also allow continua to use up to 10% of their continuum's funding to serve persons considered homeless by the definitions of other federal department. The public comment period extends through June 20th. Participants reached consensus to convene a workgroup to provide comments to be reported/added to by the General Council.

- o **Next step.** Mary Pat Sullivan will convene the HEARTH Regulation Comment session with Steven Nelson's assistance.

9. Next Meeting. Wednesday, May 26, 2010, 10:30 a.m. – 12:00 p.m., City of Tucson Sentinel Building, 320 N. Commerce Park Loop.

Submitted by Settle Madden

Attendance

Name	Organization	Email
Joyce Alcantar	City of Tucson	joyce.alcantar@tucsonaz.gov
Jennifer Andersen	New Beginnings for Women & Children	jandersen@nbwctucson.org
Lori Block	ICH	lori.block@ichtucson.org
Beth Carey	SAAF	bcarey@saaf.org
Leslie Carlson	PTEH Implementation Coordinator	lacarlson@cox.net
Pat Carnes	Compass Health Care	pcarnes@compasshc.org
Kelly Evans	Emerge!	kellye@emergecenter.org
Nick Jones	Old Pueblo Community Services	nickjones@helptucson.org
Charles Learned	SAVAHCS	charles.learned@va.gov
Craig Littlefield	Giving Tree	craig.littlefield@comcast.net
Barbara Montrose	CPSA	barbara.montrose@cpsa-rbha.org
Steven Nelson	Sullivan Jackson Employment Center	steven.nelson@pima.gov
Val Quadros	La Frontera Center, Inc.	vquadros@lafrontera.org
Susanna Rodriguez	City of Tucson	susanna.rodriguez@tucsonaz.gov
David Roun	CODAC	droun@codac.org
Mary Pat Sullivan	Comin' Home	mpsullivan@cominhome.org