
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Tucson Homelessness Connect Committee

February 5, 2009 Minutes

Chair: Don Blascak

Next Meeting: Thursday, February 26, 2009, Sentinel Bldg., 320 N. Commerce Park Loop
--

Report to TPCH General Meeting February 12th
--

■ n/a

TOPICS DISCUSSED

1. **Minutes.** Jodie Barnes moved and Charlie Bowker seconded to approve the minutes of the January 22nd meeting. **Motion passed.**
2. **Facility layout.** Copies of the layout plan for the facility were distributed and reviewed by participants.
3. **Flyers.** Flyers were distributed two weeks ago to the entire TPCH list serve, and through Street Count teams that picked up “Need Help” brochures at Comin’ Home. Leslie suggested that personal calls to urge posting and distribution of the flyers.
 - **Next step: a.)** Settle Madden will send the flyer again to the TPCH list serve, marked “urgent”, and drop off flyers to Casa Maria and Caridad/de Porres.
 - b.)** Leslie Carlson and Debbie Thomas of the HUD Office will make phone calls.
4. **“To do” list.**
 - **Transportation.** Vans begin pick-up at 9:30 a.m. Don is still waiting for confirmation on some drivers’ names and contact information so that he can provide them with an information packet.
 - **Eye care.** Don is still waiting to hear from Eye Masters. Stan waiting to hear from Lens Crafters. The Lions have confirmed participation, but not the exact nature of services to be provided.
 - **Resource table items.** Charlie said that volunteers from two churches are planning to put together additional comfort kits tonight. Don has one case of “senior smiles” kits, which might be distributed in the health care area. He has picked up 256 12-volt lantern batteries that were donated for distribution
The P38 can openers purchase for the event will be distributed at the exit table. The Primavera Foundation will bring 330 men’s and 150 women’s pairs of socks to be distributed by eight volunteers at the Primavera table. Charlie is adding some donated socks and underwear. Lip balm and sunscreen will also be available. Rick’s church is putting together additional comfort kits. will cal MVD because she thinks they’re doing something
 - **Next step: a.)** Mr. Lewis will check with his superiors whether they may reissue temporary IDs without payment for Tucson Homeless Connect guests.
 - b.)** A sign for ID will be added to the signage list.
 - c.)** Jodie Barnes will contact the Arizona Motor Vehicle Division, which she believes may be donating resources.
 - **Snacks.** Lori Block reported that a call for breakfast items and cookies has gone out to the TPCH list serve. She and B.J. will also be bringing some items. Everyone is encouraged to bring some. She thinks at least that at least 150 snacks will be needed.
 - **Pet Food.** B.J. Johnson has obtained a large bag of dog food.
 - **Next step.** Don will break down the large bag into smaller bags, and obtain get cat food.
 - **Food.** Debbie will provide the food for \$750.

“To do” list cont’d.

- **Certificates and name tags.** Phyllis Lim reported that that Stan Hamnett sent staff member Billy to HUD to get the templates. Stan will provide name tags.
- **Entertainment.** Don has spoken with singer/songwriter/guitarist Doug Hallock, who is formerly homeless, himself about playing from 12:00-1:00 p.m. in Fellowship Hall during lunch. Doug agreed. His usual fee is \$200, but Don believes that he will perform at this event for \$100 if the committee wishes. Consensus was to have him play if he agrees to the lower fee.
- **Public Officials.** Leslie Carlson and Phyllis reported. Three elected officials, Karin Uhlich, Nina Trasoff, and Regina Romero, plus a number of officials’ aides have agreed to attend. They will arrive at 10:30 a.m. with the exception of one who cannot attend until 11:00 a.m. The names of the officials who have accepted the invitation will be included in final news release. Leslie suggested having these officials work as volunteers after an orientation and just-in-time training. Consensus was to offer them the opportunity to be volunteers.
- **Copies.** Phyllis’s office has copied all five forms on Leslie’s “to do” list and delivered them to Leslie. Rick Sumner and Lori have sent out the service provider and volunteer instructions, respectively, by email.

Guests will log in at service providers’ tables, and providers will check off the names as guests are served. HUD has already copied these, as well.

Leslie is providing all materials for, and Phyllis’ office is assembling the media and distinguished guests packets.

- **Signage.** Don is 99% finished printing signs and will also have blank signs for late-joining providers. Rick is making raised signs/
- **Data analysis.** Stan Hamnett’s office will do data entry. Leslie will do the analysis.

5. **Review of providers.** Don noted that the event layout is finished. The barbers will be in suites 108-109. There is PC connectivity for providers needing will be available in suites 103-105. Jodie Barnes noted that the Social Security Administration wishes to send eight representatives. Consensus was that eight would be far more than needed, and three representatives would be sufficient. Marana Health Care going to bring their own PC and printer, but would like one more if available.

The COPE Women’s Center has agreed to participate. They will be separate from COPE Health Promotions, which needs privacy for HIV testing. Consensus was to adjust the event layout to put both HIV testing and counseling services near each other. Jeff Burnham reported that the UA Mobile Health Van is to give him their answer about attending today. The Good Shepherd clothing van is confirmed. A response from the Red Cross’s Emergency Response Vehicle (ERV) team, which might serve coffee, is also pending.

- **Next steps. a.)** Layout will be adjusted to put both HIV testing and counseling services adjacent to each other

b.) Parking will be blocked for volunteers from 7:30-8:00 a.m. to allow for placement of the Good Shepherd van, UA Mobile Health Clinic, and Red Cross ERV. Additional parking is available in a lot on the south side of the church, accessible through the alley to the east of the church from University Boulevard.

6. **Event flow.** The even flow will be similar but not identical to previous event. Set up starts at noon on Thursday, February 12th with the hope of completion by 2:30 p.m. Signs, tablecloths, etc. can be added Friday morning. Providers and volunteers should arrive at approximately 8:30 a.m. Volunteer “just in time” training will begin at 8:45 a.m. and be followed by a walk-through orientation.
 - **Next step:** Don will email Rick a new color coding scheme.
7. **Radio allocations.** The radio previously allotted to registration will be moved to Distinguished Guests/Media.
8. **Next Meeting:** To be decided. (Later called for Thursday, February 26th, 9:00-10:30 a.m., Sentinel Building, 320 N. Commerce Park Loop.)

Attendance

Name	Organization	Email
Jodie Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Don Blascak	Interfaith Coalition for the Homeless	dblascak@comcast.com
Charlie Bowker	ICH	bowksaz@msn.com
Jeff Burnham	COPE	jburnham@copebhs.com
Leslie Carlson	Implementation Coordinator PTEH	lcarlson@cox.net
Phyllis Lim	Tucson HUD Office	phyllis.e.lim@hud.gov
“Ashitari” Perez	La Frontera R.A.P.P.	mpollinger@azdes.gov
Rick Sumner	Primavera Foundation	rsumner@primavera.org