
TUCSON PLANNING COUNCIL FOR THE HOMELESS

General Council Meeting

December 10, 2009 Minutes

Co-chairs: Linda Kot, Dia Barney

Next Meeting: Thurs. January 14, 2010, 3:00-4:30 p.m., Rillito-Sabino Rm.
Sentinel Bldg., 320 N. Commerce Park Loop

1. **Minutes.** Kevin Jackson moved, and Stan Hamnett plus Susanna Rodriguez seconded that the November minutes be approved as presented. **Motion passed.**

2. **Presentations.**
 - **Co-chairs Report.**
 - **Role of Executive Committee.** The co-chairs clarified the Executive Committee's role: to set the agenda for the General Council, and noted that the entire Executive Committee participates in doing so.
 - **City/County/State Budgets.** Because of a significant general fund deficit, the City of Tucson recently asked some agencies to fill out a survey about the effects of a 15% budget cut. Members should be aware of these planned cuts and consider how to cooperate to meet the needs of area citizens.
 - **Handclaps.** The co-chairs led attendees in handclaps for: Phyllis Lim of the Tucson HUD Office, who was instrumental in helping Tucson Homeless Connect become successful and is now retiring from HUD; and Steven Wind and Susanna Rodriguez for their calm, competent work in completing and submitting this year's HUD application.
 - **Tucson/Pima County Consolidated Plan.** Gary Bachman presented. The City of Tucson and Pima County are planning the required annual update to the five-year consolidated plan (Conplan) for HUD. This is an essential part of the area's applications for Community Development Block Grant (CDBG), ESG, HOPWA and other competitive grant funds. Conplan preparation and presentation are therefore important to entire community. The Conplan describes community resources and needs; and how we plan to allocate them. A public update process is required. As part of that the county traditionally comes to TPCH, presents the plan outline, and takes questions and comments. Anomalies in Census 2000 data (such as little recorded in or out migration from the county, but many housing vacancies) and the cascade of budget cuts present challenges to the planning process and may require shifts in strategies and focus. The current schedule is to begin a series of 10-12 topical meetings (in addition to that with TPCH) during the second or third week of January; present the plan to the City Council and County Board of Supervisors in early March; and submit by HUD's mid-April deadline. The current plan can be read at <http://www.pima.gov/ced/resource/Cons/documents/Chapter7-Con.ppt#423,1,Chapter 7 Fair Housing Plan> .
An executive summary is available at <http://archives.hud.gov/reports/plan/az/tucsonaz.html> .
Mark Ludwig noted that there is also a state Conplan. He will provide information on the draft when it is available. Gary asked that TPCH consider planning a special meeting to review the Conplan.
 - **Next step.** The TPCH administrative coordinator will email the web addresses for the Conplan to the TPCH list serve.

- **2010 Homeless Street Count.** Laurie Mazerbo and Sylvia Cuestas reported. The 2010 Street Count has been moved to 6:30-9:00 p.m. on the evening of January 26, 2010. This is the same time as the shelter count and makes this a true point-in-time count. Two volunteer trainings have been held to date. Two more are set as follows: December 17th, 3:00-5:00 p.m. at St. Andrews Church, Paseo del Norte and Chapala, and January 19th, 11:30 a.m.-1:30 p.m., at Caridad de Porres, 845 N. Main Avenue. There are approx 59 volunteers to date. At least 100 more needed.
- **HPRP/Project Action Update.** Jodie Barnes and Jane Kroesen reported. Project Action accepting referrals, has begun providing help, and is asking your help to spread the word. They distributed a fact sheet on the program; gave the phone numbers (882-7462 or outside Pima County 1-877-876-7462). Applicants can leave a message or visit www.pimacountyhelp.org. There is not enough staff to answer phones, so web use is strongly encouraged. Help is available only for those who cannot be helped by other programs, and have a high probability of success. Qualified applicants must have resided in Pima County for at least three months, be at 50% of the average media income or below and have no more than \$3,000 in liquid assets. Persons seeking prevention assistance must have an eviction notice. Persons or families doubling up or
 Mark Ludwig added that ADOH is also participating in HPRP and will gladly share experiences regarding their efforts. Linda Kot noted the resource specialists report that intakes are requiring two-and-one-half to three hours each.
- **ACEH Advocacy Report.** Linda summarized AZCEH's current advocacy efforts, which have been forwarded to the TPCCH list serve. AZCEH will present a Friday, December 18th legislative summit in Phoenix 10:00 a.m.-2:00 p.m. and observe the Annual Homeless Memorial on Monday, December 21st, the winter solstice.
- **Orientation/Operating Policies Review Meeting.** Steve Nelson reported. The next workgroup meeting will be Monday, December 14th, 1:30 p.m. at Jackson Employment Center, 400 E. 26th Street, and is open to those who are interested. Two more meetings are planned before the January 14th General Council. Members will work on the ambiguity surrounding workgroup formation. Don Blascak is working on the guiding principles draft; Steve on governance wording; and Stan Hamnett on the remaining revisions. Please email Steve, Don or Stan if you have suggestions.

The workgroup would like to have a new member orientation meeting one hour before the January General Council to review membership as described in the Operating Policies (OP), and to review the proposed OP revisions; followed by debate and a vote on revisions in January or February. Linda added that the Executive Committee envisions the first half-hour of that meeting as the membership orientation, and the second half-hour as the OP overview.

Committee chairs are asked to be present to explain their committees. It was suggested that the January General Council then be devoted to the Conplan report, and committee reports delayed to the following month. Beth Carey so moved. Bob Thompson seconded. **Motion passed.**

- **Next step.** Review of preparations for the sheltered bed count will be done in the Continuum of Services Committee meeting.

3. Committee Reports.

- **Continuum of Services.** Jennifer Andersen reported. This year's HUD application was submitted. The Committee will hold a debriefing on the application process at its next meeting, Wednesday, December 23rd, 10:30 AM in the Sentinel Building Rillito-Sabino Room. She noted that it is very important that all HUD-funded agencies and programs participate. The HUD Exhibit 1 PDF and Housing Inventory Chart are now posted at www.tpch.org under the Continuum of Services Committee page and on the resources page.

Committee Reports cont'd./CoS

EDW composition. Jennifer reported that the Committee strongly appreciated the Executive Committee's effort to include all committees in the Executive Directors Workgroup, and wished the group to be open to any TPCH voting member. Barbara Montrose moved that any TPCH workgroup be open to any TPCH voting member who wishes to join. Val Quadros seconded. Mary Pat Sullivan asked to amend the motion to include any member who is concerned. Author and second of motion accepted the amendment. **Motion passed without opposition or abstention.**

The group is currently composed of the following: from CoS, Steve Nelson and Barbara Montrose; from Homeless Youth, Kevin Jackson; from Tucson Homeless Connect, Don Blascak and Lori Block; from PTEH, Anna Wheeler; from HMIS, David Roun; and from Education, Dia Barney. Volunteers were requested. Mary Pat Sullivan and Linda Kot volunteered.

○ **Next step:** Barbara and Mary Pat will coordinate the first workgroup meeting after January 1st.

- **Emergency Services Committee.** Jim Kuzdal reported. Operation Deep Freeze (ODF) has begun and run for two nights, serving 36 people and 37 people respectively. Twenty-six congregations are in full swing providing meals and shelter through Project Hospitality (PH) and One Step Beyond. Kathleen Joy noted that the three projects typically accommodate approximately 120 persons when the ODF shelter is open. PH currently has only one night in the season for which no beds have been subscribed. The Salvation Army hopes to accommodate guests that night.

The continuous shelter effort needs \$14-15,000 to operate for 60 days. Therefore, it may not begin on December 15th as planned (to run through February 15th). Providing a meal each night is still an issue. Brother David Buer is dedicated to continuing work on the effort until it is possible. The current effort is to shelter 50 men nights. The facility will safely hold up to 75. There is still some question about city and neighborhood acceptance of the effort.

Mark Ludwig said that he will investigate whether any housing trust fund monies could be available for emergency shelter. Jennifer noted that New Beginnings for Women and Children (NBWC) keeps track of turn-aways, who are overwhelmingly single women without children. NBWC cannot serve them. She asked that the Emergency Services Committee please find a way to shelter single women without children.

Kathleen Joy distributed posters for ODF and sign-up sheets for case managers to be available on ODF nights.

The next committee meeting is Tuesday, December 15th, 10:00 a.m., at Jackson Employment Center, 400 E. 26th Street.

- **Tucson Homeless Connect.** Don Blascak reported. The next Tucson Homeless Connect will be Friday, February 19th at Trinity Presbyterian Church. The next planning meeting is Thursday, December 17th, 8:30 a.m. in the Santa Cruz Room of the Sentinel Building. The committee, especially Maryann Beerling and Glenn Fournie, is seeking \$6,000 in donations, and doing well. They will be able to present the event with \$4,000 if necessary. The committee hopes to honor Phyllis Lim at the event. The church gave permission to accept pets, for which the committee is seeking spay/neuter and vaccination services and licensing.
 - **Next step.** Steve Nelson will forward to Don the contact for free dog licensing.
- **Discharge Planning.** The next meeting is Tuesday, December 22nd, 2:30-4:00 p.m. at CPRS, 100 N. Stone Avenue, Suite 300.
- **Education.** Eric Cross reported. The committee meets Monday to begin planning the 2010 conference. The following meeting is Monday, January 11th at 3:30 p.m., location to be determined.

Committee Reports cont'd.

- **HMIS.** Mary Beth Landis-Jantzen and Don Logue reported. The initial report draft of TPCCH data for the Annual Homeless Assessment Report to Congress was submitted, and will be discussed in a conference call tomorrow. TPCCH should qualify to participate in AHAR in three of four categories. System administrators have begun HPRP implementation, which required obtaining the Advanced Reporting Tool (ART) software module. The ART will provide much better data at the continuum level. The system will continue to expand. Everyone is very excited to work with Gospel Rescue Mission beginning next month.

Mark Ludwig noted that he has combined the first real quarter of data from all the state's continua of care, and will distribute it with comments next week. It is the first time that TPCCH has participated in state-wide HMIS data.

Participants gave a handclap to Don Logue for successful HMIS administration.

The next HMIS Committee meeting is Thursday, December 17th, 3:00-4:20 p.m., at SAAF, 375 S. Euclid Avenue.

- **Homeless Youth.** Laurie Mazerbo reported. The November event went well. The next meeting is Friday, January 8th, 9:00 a.m. at the Common Unity Program, 3552 N. Stone Avenue. The committee will begin working on another interagency training day for the community.
- **Membership.** Kevin Jackson reported. Committee members reviewed and reconciled attendance and voting versus general membership. They plan to contact all committee chairs to ask for active participation verification, which TPCCH Operating Policies allows them to determine. The next meeting is immediately following this meeting.
- **PTEH Committee.** Anna Wheeler reported. The committee met today, and will join the PTEH Task Force January 21st to finalize a plan for an ongoing implementation body. The Task Force and committee will make a joint presentation/recommendations to General Council in February.

The next committee meeting is Thursday, March 11th, 1:30-2:45 p.m., in the Rillito-Sabino Room of the Sentinel Building.

4. New Business / Announcements.

- **Hope of Glory Ministries.** Betty Bitgood announced that the ministries will move on January 1st to the Centro Christiano Esperanza, 125 W. Veterans Boulevard. She noted that she gets many phone calls for services they don't provide, and wondered how people can better understand what services organizations provide. It was noted that such information is available through "Need Help" and Information & Referral at 325-3211, which now operates "24/7".
- **El Rio Annual Fiesta for the Homeless.** On Friday, January 29th the El Rio Broadway Clinic will hold its 6th Annual Fiesta for the Homeless, 11:30 a.m.-3:00 p.m. They served about 300 persons last year. There will be games, prizes, and distribution of socks and other needed items. Former planners and presenters are asked to contact El Rio to share experience with the new current planners. Cross-promotions by TPCCH members are welcome.
- **Gospel Rescue Mission Christmas.** The Gospel Rescue Christmas Street Banquet will be held December 23rd, 11:00 a.m.-2:00 p.m. at 312 W. 28th Street. Last year, they served 2,403 meals. Families are welcome. They are very short of gifts, and encourage donations.
- **Salvation Army Christmas.** The Salvation Army will host a Christmas Banquet December 25th for everyone at the Tucson Convention Center. Access begins through the main lobby at 10:30 a.m. The event runs 11:30 a.m.-1:30 p.m.

5. **Next Meeting.** Thursday, January 10, 2009, 3:00-4:30 p.m., Rillito-Sabino Room, Sentinel Building, 320 N. Commerce Park Loop.

Attendance:

Jennifer	Andersen	New Beginnings for Women & Children	jandersen@nbwctucson.org
Gary	Bachman	Pima County CDNC	gbachman@pima.gov
Jodie Earll	Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Cheryl	Bender	American Red Cross So. Ariz.	cbender@redcrossarizona.org
Betty	Bitgood	Hope of Glory Ministries	betty@tucsonhope.org
Don	Blascak	ICH	dblascak@comcast.net
Lori	Block	ICH	lori.block@ichtucson.org
Beth	Carey	SAAF	bcarey@saaf.org
Leslie	Carlson	PTEH Implementation Coordinator	lacarlson@cox.net
Eric	Cross	CODAC	ecross@codac.org
Sylvia	Cuestas	Jackson Employment Center	scuestas@pima.gov
Kelly	Evans	Emerge!	kellye@emergecenter.org
Jorge	Garza	Salvation Army	jgarzamorrecia@gmail.com
Lisa	Griffin	Open Inn	lgriffin@openinn.org
Angelica	Gunnells	CODAC/HPRP Project	agunnells@codac.org
Olivia	Gutzman	CPSA	olivia.gutzman@cpsa-rbha.org
Stan	Hamnett	Gospel Rescue Mission	shamnett@grmtucson.com
John A.	Hudson	Pima County CDNC	john.hudson@pima.gov
Kevin	Jackson	Wingspan/Eon	kjackson@wingspan.org
Susan	Johnson	CODAC	sjohnson@codac.org
Kathleen	Joy	Salvation Army	kathleen.joy@usw.salvationarmy.org
Marla	Keno	St. Vincent de Paul	
Linda	Kot	Primavera Foundation	lkot@primavera.org
Jim	Kuzdal	St. Vincent de Paul	jkuzdal@svdptucson.org
Mary Beth	Landis-Jantzen	SAAF	mjantzen@saaf.org
Don	Logue	Symmetric Solutions/HMIS Project Mgr.	dlogue@symmetricsolutions.com
Mark	Ludwig	Arizona Department of Housing	markl@housingaz.com
Bill	Magnotto	La Frontera	bmagnotto@lafrontera.org
Laurie	Mazerbo	Our Family Services	lmazerbo@ourfamilyservices.org
Deborah	Montgomery	University Family Care	
Barbara	Montrose	CPSA	barbara.montrose@cpsa-rbha.org
Steven	Nelson	Jackson Employment Center	steve.nelson@pima.gov
Val	Quadros	La Frontera	vquadros@lafrontera.org
Tara	Radke	El Rio CHC	tarar@elrio.org
Susanna	Rodriguez	City of Tucson	susanna.rodriguez@tucsonaz.gov
David	Roun	CODAC	droun@codac.org
Phyllis	Russell	Esperanza en Escalante	prussell@eee.veterans.org
Mary Pat	Sullivan	Comin' Home	mpsullivan@cominhome.org
Bob	Thomson	Arizona Housing & Prevention	
Liza	Watts	American Red Cross So. Ariz.	ewatts@redcrossarizona.org
Anna	Wheeler	Primavera Foundation	awheeler@primavera.org
Gina	Williams	El Rio Broadway Clinic	ginaw@elrio.org
Joe	Zelinka	Comin' Home	jdzelinka@cominhome.org