
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Education Committee

September 14, 2009 Minutes

Chair: Eric Cross

Next Meeting: Tuesday, September 22 2009, 3:30-5:00 p.m. COPE, 85 W. Franklin St.

Report to October 9th General Council

■ n/a

TOPICS DISCUSSED

- Minutes.** Minutes of the September 10 were deferred.
- Conference Preparation.**
 - **Registration.** Lori Block reported by phone that online registration to date is 63. Settle Madden will email her the names of sponsored registrants so that they may be included in the same database.
 - **Next step. a.)** Settle will send a registration reminder to the TPC list serve.
 - **b.)** Committee will check with speakers about whether they will attend lunch.
 - **Audio-Visual (AV) Needs and Hotel/Site Arrangements.** Participants reviewed the estimates, actual conference needs, and available equipment. Five projectors are available for loan from ICH, Primavera Foundation, La Paloma Family Services, and COPE. Four laptops are available.
 - **Next step. a.)** Eric will talk with the hotel representative about AV needs and room signs.
 - **b.)** Committee members will seek a fifth laptop.
 - **Nametags.** Lori Block has agreed to prepare and bring the name tags, help with registration, and host her session.
 - **Program.** Participants proofread the program printout and returned suggested edits to Settle.
 - **Next step.** Settle will make edits and send the program to the printer.
 - **Registration.** Volunteers are arranged. Lori will bring a cash box for contingencies, such as late luncheon payments. These will be accepted as cash or check only.
 - **Sponsors/Speakers Gifts.** Settle will send the file for making “thank you” plaques to committee members.
 - **Guidelines for HPRP.** Consensus was that the HPRP speakers named today, Gary Bachman and Ron Koenig, should tell us, in 30 minutes, as much detail about the local program as they are able.
- Resource Fair.** Settle reported that there are now 18 resource fair participants.
- Next Meeting.** Tuesday, September 22nd, 8:00-9:00 a.m., COPE, 85 W. Franklin Street.

Submitted by Settle Madden

Attendance

Dia Barney	COPE	dbarney@copebhs.com
Eric Cross	CODAC	ecross@codac.org
Elva De La Torre	Primavera Foundation	edelatorre@primavera.org
Olivia Gutzman	CPSA	olivia.gutzman@cpsa-rbha.org