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# TUCSON PLANNING COUNCIL FOR THE HOMELESS

## Education Committee

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### October 5, 2009 Minutes

Chair: Eric Cross

<b>Next Meeting:</b> Monday, December 7, 2009 – 3:30-5:00 pm COPE, 101 S. Stone Ave., Floor 3.5
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- Minutes.** The minutes of the September 22 meeting were approved by consensus.
- Conference Review**
  - Hotel Evaluation.** Participants discussed hotel service and completed the hotel's evaluation form for them, giving high marks.
  - Breakfast.** Some conference latecomers did not get breakfast. Per committee agreement, the breakfast order was for 50% of attendance. Participants discussed and reached consensus to order 65% of expected attendance next year.
  - Technical.** The only technical issue was incompatibility between a Homeless Youth session video and PowerPoint prepared on an Apple and presented on a PC.
    - Next steps. a.)** A query regarding speakers' presentation formats will be added to the AV Needs Form.
  - Conference/Session Evaluations.** Participants scanned the session and conference evaluations and learned that, overall, participants seemed pleased. Some respondents mentioned being unable to hear the speaker when sitting in the back of the room.
    - Next steps: a.)** Data on the conference will be input into a database and analyzed.
    - b.)** The committee will educate speakers to use the provided microphone and/or request additional audio amplification.
    - c.)** Committee will seek donated bags for resource fair materials next year.
  - Video recordings.** Eric was unable to get all sessions recorded. Elva De La Torre noted that the Tucson Community Cable Corporation could do the recordings for us next year we make the request early enough.
  - General Council Report.** Consensus was that all committee members will participate in the General Council and report a profit of approximately \$4,300, attendance of 115, and that the evaluations, though not examined in detail, are generally highly favorable. Consensus was that only five minutes will be needed for this.
    - Next step.** Settle will make page-size sheets with the individual numbers of the profit figures for a graphic display.
  - Keynote Speaker.** Consensus was to seek a regionally or nationally know keynote speaker next year.
- Next Meeting.** Monday, December 7<sup>th</sup>, 3:30-5:00 p.m., COPE, 5 W. Franklin Street. Agenda items will include creation of a 2010 conference planning timeline with deadlines; starting theme selection; identifying special additional populations for invitation; and beginning the search for a high-profile keynote speaker.

Submitted by Settle Madden

#### Attendance

Dia Barney	COPE	dbarney@copebhs.com
Eric Cross	CODAC	ecross@codac.org
Elva De La Torre	Primavera Foundation	edelatorre@primavera.org
Olivia Gutzman	CPSA	olivia.gutzman@cpsa-rbha.org