

---

# TUCSON PLANNING COUNCIL FOR THE HOMELESS

## Continuum of Services Committee

---

### September 23, 2009 Minutes

Co-chairs: Val Quadros, Jennifer Andersen

<b>Next Meeting:</b> Wednesday, October 28, 2009, Pantano Room Sentinel Bldg. 320 N. Commerce Park Loop
--

<b>Report to TPCH General Meeting October 8<sup>th</sup></b>
--

■ n/a
-------

#### TOPICS DISCUSSED

1. **Minutes.** Barbara Montrose noted that the final sentence of the August minutes should be changed to include "PATH" in all capitals, and to say that RAPP is first PATH team in Arizona to use HMIS. Barbara moved to accept as amended. Linda Kot seconded. **Motion passed.**
2. **Update on NOFA Release and Related Issues.**
  - **Housing Inventory Chart (HIC).** Steven Wind reported that after extensive subcommittee work on the HIC, Leslie Carlson noted a very unusual increase in permanent supported housing capacity (PH) over last year's figures, which were previously acknowledged as suspect. This caused re-examination of the currently reported numbers, which revealed a inappropriate computer formula problem that was corrected. Steve noted that he is checking the HIC line-by-line, and will check with Don Logue to verify what is currently in the HMIS system. The PH numbers remain unusually high, however, and require further verification. Participants discussed the issue, factors that may have contributed to last year's issues and this year's questions; and what should be done to verify that the current HIC has accurate information. It was noted that the bed numbers reported on the HIC and in the various Exhibit IIs must match to ensure HUD's favorable evaluation of the TPCH grant application. Participants reached consensus on the following next steps.
    - **Next steps:** a.) Grantees will check bed numbers with their sponsors.
    - b.) Steven will double-check APRs, Exhibit 2s, and HMIS data, and phone each grantee to verify the number of PH beds that are dedicated for the use of homeless persons.
  - **Exhibit II Submissions.** Deferred.
  - **Ranking and Rating (R&R) Committee.** Jennifer reported that she contacted last year's CoC consultants for last year's R&R Committee members contact data, but has not yet received it.
    - **Next step.** Committee members will suggest R&R Committee members and provide contact data to Val Quadros.
  - **Special NOFA Release Meeting.** Consensus was to call a special meeting of the committee within a week of release of the HUD Notice of Funds Availability (NOFA). Steven Nelson reminded participants that there will be two review processes this year, an expedited one for renewals plus a more intense one for bonus projects.
  - **TPCH Two-Year Bonus Project.** Barbara reported that CPSA and Open Inn intend to create a bonus application project for young adults. Beth Carey reported that SAAF intends to apply.
9. **Next Scheduled Meeting:** Wednesday, October 28<sup>th</sup>, 10:30 a.m. – 12:00 p.m., Pantano Room, City Sentinel Building, 320 N. Commerce Park Loop.

Submitted by Settle Madden

**Attendance**

<b>Name</b>	<b>Organization</b>	<b>Email</b>
Joyce Alcantar	City of Tucson	joyce.alcantar@tucsonaz.gov
Jennifer Andersen	New Beginnings for Women & Children	jandersen@nbwc.org
Maryann Beerling	Compass Affordable Housing	
Lori Block	ICH	lori.block@ichtucson.org
Beth Carey	SAAF	bcarey@saaf.org
Leslie Carlson	Implementation Coordinator	lcarlson@cox.net
Pat Carnes	Compass	pcarnes@compasshc.org
Kelly Evans	Emerge!	kellye@emergecenter.org
Linda Kot	Primavera Foundation	lkot@primavera.org
Barbara Montrose	CPSA	barbara.montrose@cpsa-rbha.org
Steve Nelson	Jackson Employment Center	steve.nelson@pima.gov
Nancy Panico	Open Inn	npanico@openinn.org
Mary Pat Sullivan	Comin' Home	mpsullivan@cominhome.org
Steven Wind	LeCroy & Milligan Associates	steven@lecroymilligan.com