
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Continuum of Services Committee

November 18, 2009 Minutes

Chairs: Jennifer Andersen, Val Quadros

Next Meeting: December 23, 2009 10:30 am – 12:00 pm, Pantano Rm. Sentinel Building, 320 N. Commerce Park Loop

Report to TPCH General Meeting December 10th
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| <ul style="list-style-type: none">■ Request for General Council vote on Executive Directors' Meeting Workgroup composition. |
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TOPICS DISCUSSED

1. **Minutes.** Pat Carnes moved and Steve Nelson seconded to approve the minutes of the October meeting.
Motion passed.
2. **Stand Down After Action Report.** Steve Nelson passed a copy of the October Veterans Stand Down After Action Report showing a total of the 149 veterans, spouses, and children served.
3. **Executive Directors' Workgroup Formation.** Linda Kot presented. Each TPCH committee is asked to select one representative to a workgroup to plan a meeting among city and county personnel and agency executive directors regarding changes, challenges, and opportunities resulting from two major factors: the HEARTH Act and resulting changes including the opportunity to bring more funds into the community; and the fact that state funding may not be available for the CoC consultant position. This might also be an opportunity to discuss the best TPCH structure to work with the HEARTH Act. All committees should have selected their representatives by the next General Council meeting. They will then choose their meeting date. The hope is to have the Executive Directors' meeting in late winter or early spring. Steve Nelson and Barbara Montrose (through Pat Carnes) volunteered. **Steve Nelson was elected by paper ballot.**
4. **Street Count Update.** Settle Madden reported on behalf of the 2010 Street Count co-chairs. Participants suggested that the committee be sure that: the training is clear that, per HUD, a family always includes children, never just a married couple; the number of families (or households with children) is recorded; the data form should be driven by HUD Exhibit 1 reporting requirements; and that chronically homeless should be identified only as currently described by HUD and by experiences outreach workers. Participants also requested the flyer to recruit volunteers be completed and distributed ASAP.
 - **Next steps. a.)** Steven Wind will email Exhibit 1 reporting requirements to the Street Count subcommittee co-chairs and TPCH administrative Coordinator.
 - **b.)** Jennifer Andersen will relay suggestions to co-chairs
5. **HUD Application.** Steven Wind reported. Another data review meeting was held and updates made. The final draft will be proofed today. One outstanding issue remains: a HUD system glitch that leaves a zero in the place of the Compass Samaritan budget figure. HUD has apologized and promised to have the glitch fixed today. A meeting is scheduled tomorrow to at 2:00 p.m. at the City offices to upload the HUD application, assuming that the glitch is fixed.
6. **Old Business.**
 - **Veterans Stand Down.** Participants discussed the services delivered and best received, and recommended based on that experience that Tucson Homeless Connect include: cell phone booths for guests to make calls; invite animal control to vaccinate and license guests' pets; and add a podiatrist.
 - **Next step.** Settle will relay the committee's recommendations to the Tucson Homeless Connect Committee.

Old Business cont'd.

- **Executive Directors' Meeting Workgroup.** Barbara Montrose, who arrived late, asked to revisit the workgroup issue. Participants discussed the issue, whether one representative per committee was an appropriate process, and whether participation should be open. They reached consensus that because all committees work for the General Council, it is the General Council's responsibility to decide the composition of any workgroup; that volunteers have traditionally been accepted to any committee, subcommittee or workgroup; and that as much expertise and experience as possible is needed to address future issues at this planned meeting.
 - **Next step.** Co-chairs will: report the committee's consensus to the General Council; express the committee's appreciation of the effort to include representatives of all continuum areas; and request the Council's vote on workgroup composition.

7. **Next Meeting.** Wednesday, December 23rd, 10:30 a.m.-12:00 p.m., Pantano Room, Sentinel City Building, 320 N. Commerce Park Loop.

Submitted by Settle Madden

Attendance

Name	Organization	Email
Jennifer Andersen	New Beginnings for Women & Children	jandersen@nbwctucson.org
Nicole Becwar	Emerge!	nicoleb@emergecenter.org
Leslie Carlson	Implementation Coordinator PTEH	lacarlson@cox.net
Pat Carnes	Compass Behavioral Health	pcarnes@compasshc.org
Kelly Evans	Emerge!	kellye@emergecenter.org
Linda Kot	Primavera Foundation	lkot@primavera.org
Michael Mandel	COPE	mmandel@primavera.org
Barbara Montrose	CPSA	barbara.montrose@cpsa-rbha.org
Steven Nelson	Pima County, Jackson Employment Center	snelson@pima.gov
Val Quadros	La Frontera	vquadros@lafrontera.org
Mary Pat Sullivan	Comin' Home	mpsullivan@cox.net
Steven Wind	LeCroy & Milligan	steven@lecroymilligan.com